2021 INFORMATION AND PROCEDURES FOR STUDENTS

The Mamoru and Aiko Takitani Foundation, Inc. (Takitani Foundation) recognizes outstanding students who exemplify the qualities of hard work, high academic achievement, commitment to excellence, and dedication to our community. All high schools accredited by both WASC and HAIS are invited to nominate one high school senior for a Takitani Scholarship award in 2021.

An outstanding graduating senior will be selected by each qualifying high school to receive a $3,000 Takitani Scholarship. From the group of nominees, finalists from each school district, the Hawaii Catholic Schools, and the Hawaii Association of Independent Schools will be selected to receive an additional $2,000 scholarship (total $5,000). Three outstanding scholars will be selected from among the finalists for the following scholarships:

$10,000 (Total award)      The Mamoru Takitani Outstanding Student Award
$10,000 (Total award)      The Aiko Takitani Outstanding Student Award
$8,000 (Total award)       The Karen Uno Distinguished Student Award

Student Eligibility Requirements

To be eligible for a Takitani Scholarship, students must meet the following requirements:

1. Be a high school senior at an accredited public, private, or parochial high school in Hawaii.
2. Possess a strong record of scholastic achievement and potential.
3. Be an active participant in co-curricular, extra-curricular activities.
4. Actively participate in community service endeavors over an extended period of time.
5. Endeavor to be a candidate for undergraduate acceptance into an accredited or licensed business school, technical school, community college, or four-year college (there are no restrictions on the location of the school or field of study).
6. Not be a relative of any Board Director of the Takitani Foundation.
7. Demonstrate the need for financial assistance.

Student Scholarship Recipient Requirements

In order to receive the scholarship award, students must:

1. Provide evidence of satisfactory graduation from high school.
2. Attend an accredited college, university or vocational school beginning in the Fall of 2021.
**2021 Scholarship Calendar***

November 20, 2021, Friday  
Scholarship information is available online at www.takitanifoundation.org.

February 5, 2021, Monday  
**Deadline for students** to submit a hard copy of completed applications to their Senior Advisors/College Counselors.

February 8, 2021, Monday  
Schools convene scholarship selection committees.

February 10, 2021, Wednesday  
**Deadline for schools** to select their Takitani Student Scholar, and go online to designate their student selection.

April 2021  
All scholarship winners notified.

May 2021  
Scholarship finalists and top scholarship winners announced.

June 1, 2021, Tuesday  
**Deadline for student scholars** to submit college information online to the Takitani Foundation.

July 2021  
Scholarship checks mailed to schools.

*All deadlines close at midnight, HST.

**Student online application procedure**

1. You must [register online](http://www.takitanifoundation.org) at www.takitanifoundation.org to create an online account to submit your application. Please register early to avoid delays in meeting the February 5, 2021 deadline.

2. You will be required to secure **two recommendations** to be directly submitted to your counselors in a sealed envelope. One letter must come from a teacher or counselor at your school. One letter must come from a member of the community **not** associated with your school. *The Recommendation Forms are attached to these instructions*. Please do this as soon as possible so that your recommendations are completed before February 5, 2021.

3. Complete your application online, and **upload the following documents**:
   - First page of the **Free Application for Federal Student Aid (FAFSA) Student Acknowledgement Report (SAR)**, with the Estimated Family Contribution (EFC). If the SAR is not available, submit the page of the FAFSA that indicates the EFC.
   - The first page of the **Federal Income Tax Return Form 1040** for 2019 or 2020 for your parent(s)/guardian. Please black out all social security numbers. If your parent(s)/guardian did not file taxes, upload an IRS Verification of Non-Filing Letter, or email the Takitani Foundation for a Statement of Non-Filing Taxes.
   - Official **SAT or ACT** score report(s). [Optional for 2021]
   - Copy of **school transcript** up to the first semester of your senior year.

4. Once you have completed your online application, you must print the application and submit it in hardcopy to your school counselor by **February 5, 2021** for review by the school selection committee.

Inquiries may be directed to the Foundation through email at info@takitanifoundation.org.

Thank you,

The MAMORU AND AIKO TAKITANI FOUNDATION, INC. Scholarship Committee
SCHOOL FACULTY RECOMMENDATION FORM

Any individual related to the candidate may not submit a recommendation.

Please print or type your responses below and attach this form to your recommendation.

Recommendation for ___________________________ School ___________________________
                   (Applicant’s Name)                  (School Applicant Attends)

Name of Recommender ________________________________________________________________________

Telephone ___________________________ Email ________________________________________________

Relationship to Applicant _________________________________________________________________
                  (Teacher, Counselor, Advisor, etc.)

Length of time you have known and worked with this applicant ___________________________(months, years)

The above-named student is an applicant for the Mamoru and Aiko Takitani Foundation Scholarship Award. Using the guidelines below, please attach your recommendation to this cover sheet and submit it in a sealed envelope **directly to the senior advisor/college counselor of this applicant’s school by Friday, February 5, 2021.** Please do **not** send any recommendations directly to the Foundation. All comments will be considered strictly confidential.

**On a separate sheet of paper, please address the following (please type or print responses):**

1. To the best of your ability, please describe this applicant’s intellectual promise, motivation, maturity, initiative, leadership potential, capacity for growth, concern for others, respect accorded by members of your school, and ability to become a valuable, contributing member of society. Your recommendation should include specific details and examples and describe the depth and scope of your interaction with this applicant.

2. Please describe any special circumstances in this applicant’s background, financial or otherwise, that you feel would be helpful to the scholarship committee in differentiating this applicant from others.

*We read and re-read each recommendation and appreciate your thoughtful, timely comments on behalf of this candidate.*

Thank you,
The Scholarship Committee
MAMORU AND AIKO TAKITANI FOUNDATION, INC.
COMMUNITY MEMBER RECOMMENDATION FORM

Recommender may not be a faculty or staff member of the high school this applicant attends.

Any individual related to the candidate may not submit a recommendation.

Please print or type your responses below and attach this form to your recommendation.

Recommendation for __________________________ School __________________________
(Applicant’s Name) (School Applicant Attends)

Name of Recommender ___________________________________________________________

Organization _________________________________________________________________

Telephone __________________ Email __________________

Length of time you have worked with this applicant __________________________(months, years)

The above-named student is an applicant for the Mamoru and Aiko Takitani Foundation Scholarship Award. Using the guidelines below, please attach your recommendation to this cover sheet and submit it in a sealed envelope directly to the senior advisor/college counselor of this applicant’s school by Friday, February 5, 2021. Please do not send any recommendations directly to the Foundation. All comments will be considered strictly confidential.

On a separate sheet of paper, please address the following (please type or print responses):

1. Your knowledge of the applicant and his/her work with you and your organization.

2. To the best of your ability, please describe this applicant’s intellectual promise, motivation, maturity, initiative, leadership potential, capacity for growth, concern for others, respect accorded by members of your organization, and ability to become a valuable, contributing member of society. Your recommendation should include specific details and examples and describe the depth and scope of your interaction with this applicant.

3. Please describe any special circumstances in this applicant’s background, financial or otherwise, that you feel may be helpful to the scholarship committee in differentiating this applicant from others.

We read and re-read each recommendation and appreciate your thoughtful, timely comments on behalf of this candidate.

Thank you,

The Scholarship Committee
MAMORU AND AIKO TAKITANI FOUNDATION, INC.