



# MAMORU AND AIKO TAKITANI FOUNDATION, INC.

P.O. Box 10687 • Honolulu, Hawaii 96816-0687 • (808) 228-0209 • info@takitanifoundation.org

## 2021 INFORMATION AND PROCEDURES FOR PRINCIPALS AND COUNSELORS

### **School Eligibility Requirements and Scholarship Awards**

All WASC accredited public high schools and independent schools accredited by both WASC and HAIS are invited to nominate one high school senior for a Mamoru and Aiko Takitani Foundation (Takitani Foundation) scholarship award. Students nominated by eligible schools with at least 100 students currently enrolled in grade 9-12 will qualify for a \$3,000 scholarship award. Accredited schools with less than 100 students enrolled in grades 9-12 may also nominate a student with the understanding that their candidate will be grouped together with students from schools of similar enrollment size, and considered for one of two \$3,000 scholarships. At this time, only schools with a physical campus and daily face-to-face interactions between faculty and students are eligible to nominate a scholarship candidate.

From the group of nominees, finalists from each school district, the Hawaii Catholic Schools, and the Hawaii Association of Independent Schools will be selected to receive an additional \$2,000 scholarship (total \$5,000). Three outstanding scholars will be selected from among the finalists for the following scholarships:

\$10,000 (Total award)	The Mamoru Takitani Outstanding Student Award
\$10,000 (Total award)	The Aiko Takitani Outstanding Student Award
\$8,000 (Total award)	The Karen Uno Distinguished Student Award

### **Student Eligibility Requirements**

To be eligible for a Takitani Scholarship, students must meet the following requirements:

1. Be a high school senior at an accredited public, private, or parochial high school in Hawaii.
2. Possess a strong record of scholastic achievement and potential.
3. Be an active participant in co-curricular, extra-curricular activities.
4. Actively participate in community service endeavors over an extended period of time.
5. Endeavor to be a candidate for undergraduate acceptance into an accredited or licensed business school, technical school, community college, or four-year college (there are no restrictions on the location of the school or field of study).
6. Not be a relative of any Board Director of the Takitani Foundation.
7. Demonstrate the need for financial assistance.

## **Student Scholarship Recipient Requirements**

In order to receive the scholarship award, students must:

1. Provide evidence of satisfactory graduation from high school.
2. Attend an accredited college, university or vocational school beginning in the Fall of 2021.

## **Procedures for school officials**

1. Publicize information about the Takitani Scholarship Program to seniors from November through January in school bulletins, newsletters, announcements, flyers or by other means.
2. Register your school at [www.takitanifoundation.org](http://www.takitanifoundation.org) to be eligible to participate in the Takitani Scholarship Program. Schools that do not register will not be able to apply.
3. Inform students that they must register at [www.takitanifoundation.org](http://www.takitanifoundation.org) and complete the application online to be eligible to apply.
4. On or before **February 5, 2021** students must submit a printed copy of their application to their counselor to be considered for a Takitani Scholarship.
5. Convene a selection committee of no less than three (3) committee members by **Monday, February 8, 2021** (recommended deadline). The committee may include teachers, counselors, school administrators, and community representatives. Selection committee members may not be related to any Takitani scholarship applicant, or any Board Member of the Takitani Foundation.
6. Counselors may go online for guidelines for selecting their Takitani Student Scholar.
7. Counselors must go online at [www.takitanifoundation.org](http://www.takitanifoundation.org) on or before **February 10, 2021** to submit the name of the student they have selected as the Takitani Student Scholar representing their school. *No applicants will be accepted for consideration after this deadline.*

## **2021 Scholarship Calendar\***

November 20, 2020, Friday	Scholarship information is available online at <a href="http://www.takitanifoundation.org">www.takitanifoundation.org</a> .
<b>February 5, 2021, Monday</b>	<b>Deadline for students</b> to submit a hard copy of completed applications to their Senior Advisors/College Counselors.
February 8, 2021, Monday	Schools convene scholarship selection committees.
<b>February 10, 2021, Wednesday</b>	<b>Deadline for schools</b> to select their Takitani Student Scholar, and go online to designate their student selection.
April 2021	All scholarship winners notified.
May 2021	Scholarship finalists and top scholarship winners announced.
<b>June 1, 2021, Tuesday</b>	<b>Deadline for student scholars</b> to submit college information online to the Takitani Foundation.
July 2021	Scholarship checks mailed to schools.

\*All deadlines close at midnight, HST.

## **Student applications**

Students must submit their completed application to you by **February 5, 2021** for review by your selection committee. This application will contain the following information:

- Completed **Takitani Scholarship Application**.
- Two **letters of recommendation**. One letter from a teacher or counselor at your school along with the School Faculty Recommendation Form and one from a community member **not** associated with your school along with the Community Member Recommendation Form.
- First page of the **Free Application for Federal Student Aid (FAFSA) Student Acknowledgement Report (SAR)**, with the Estimated Family Contribution (EFC).
- The first page of the **Federal Income Tax Return (Form 1040)** for 2019 or 2020 for the student's parents or guardian. Please black out all social security numbers.
- Official **SAT or ACT** score report(s). [Optional for 2021]
- Copy of **school transcript** up to the first semester of your senior year.

Once you have selected your school's Takitani Scholar, you must go online at [www.takitanifoundation.org](http://www.takitanifoundation.org) to enter your student's name and upload scanned copies of their two letters of recommendation before **Wednesday, February 10, 2021**. Please observe this deadline.

Please direct all inquiries to the Takitani Foundation through email at [info@takitanifoundation.org](mailto:info@takitanifoundation.org).

We share a deep and abiding interest in the education of our students, and appreciate your participation in the Takitani Scholarship Program.

Thank you,  
The MAMORU AND AIKO TAKITANI FOUNDATION, INC. Scholarship Committee



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## HIGH SCHOOL SCHOLARSHIP SELECTION COMMITTEE Student Scoring Sheet

This scoring sheet is provided only as a **suggested guide** for high school scholarship selection committees in their work to identify their Takitani Student Scholar. This guide reflects the *priorities of the Takitani Foundation Scholarship Committee* as they make their awards. Please feel free to adapt or add criteria specific to your school and student population.

**Student applicant:** \_\_\_\_\_

**Reviewer:** \_\_\_\_\_

Circle the points that apply to this applicant

Category	None	Below Average	Average	Strong	Excellent
I. Academic Achievement, Grades 9-12	0	6	12	18	25
II. Extra-curricular Activities, Volunteer Community Service, Grades 9-12	0	3	5	8	10
III. Letters of Recommendation	0	3	5	8	10
IV. Essay	0	4	7	11	15
V. Financial Need/ Special Considerations	0	8	15	23	30
<b>Total points circled in each category</b>	_____	_____	_____	_____	_____

**Total points circled for this applicant:** \_\_\_\_\_/90 maximum

### Scale

*None/Weak:* No response.

*Below Average:* Incomplete or inadequate qualifications.

*Average:* Satisfactory qualifications.

*Strong:* Very strong qualifications.

*Excellent:* Extremely strong qualifications.