



MAMORU AND AIKO TAKITANI FOUNDATION, INC.

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2018 GENERAL INFORMATION AND PROCEDURES For PRINCIPALS AND COUNSELORS

School Eligibility Requirements and Scholarship Awards

All WASC accredited public high schools and independent schools accredited by both WASC and HAIS are invited to nominate one high school senior for a Mamoru and Aiko Takitani Foundation scholarship award. Students nominated by eligible schools with at least 100 students currently enrolled in grades 9-12 will qualify for a \$2,000 scholarship award. All \$2,000 scholarship winners are eligible for additional scholarships of up to \$10,000.

Accredited schools with less than 100 students enrolled in grades 9-12 may also nominate a student with the understanding that their candidate will be grouped together with students from schools of similar enrollment size, and considered for one of two \$2,000 scholarships.

At this time, only schools with a physical campus and daily face-to-face interactions between faculty and students are eligible to nominate a scholarship candidate.

Student Eligibility Requirements

All students must meet the following requirements:

1. Be a High school senior at an accredited public, private, or parochial high school in Hawaii.
2. Possess a strong record of scholastic achievement and potential (GPA, SAT/ACT scores).
3. Be an active participant in co-curricular, extra-curricular activities.
4. Actively participate in community service endeavors over an extended period of time.
5. Endeavor to be a candidate for undergraduate acceptance into an accredited/licensed business school, technical school, community college, or four-year college (there are no restrictions on the location of the school or field of study).
6. Not be a relative of any member of the Takitani Foundation, its Directors, or of any Director or Executive of Hawaiian Host.
7. Demonstrate the need for financial assistance.

Student Scholarship Recipient Requirements:

1. Students should provide evidence of satisfactory graduation from their respective high schools.
2. Attend an accredited college, university or vocational school beginning in the Fall of 2018.

Takitani Scholarship Award information

The Takitani Scholarship Committee will award all applicants chosen by their schools on or before February 9, 2018 with a scholarship of \$2,000, and select finalists for an additional \$3,000 award. (Total award amount of \$5,000). The Scholarship Committee will then award 3 of its finalists with its highest scholarship awards:

\$8,000 (Total award amount)	The Karen Uno Distinguished Student Award
\$10,000 (Total award amount)	The Mamoru Takitani Outstanding Student Award
\$10,000 (Total award amount)	The Aiko Takitani Outstanding Student Award

Procedures for school officials

1. Publicize information about the Takitani Scholarship Program to seniors from November through January in school bulletins, newsletters, announcements, flyers or by other means.
2. Register your school at www.takitanifoundation.org to be eligible to participate in the Takitani Scholarship Program. Schools that do not register will not be able to apply.
3. Inform students that they must register at www.takitanifoundation.org to be eligible to apply. Students who do not have internet access may request permission to submit their application in hard copy by writing a letter to the Takitani Foundation at P.O. Box 10687, Honolulu, Hawaii, 96816, or emailing info@takitanifoundation.org.
4. On or before **February 1, 2018** students must submit a printed copy of their application to their counselor to be considered for a Takitani Scholarship.
5. Convene a selection committee of no less than three (3) committee members by **Thursday, February 2, 2018** (recommended deadline). The committee may include teachers, counselors, school administrators, and community representatives. Selection committee members may not be related to any Takitani scholarship applicant, or any member of the Takitani Foundation, nor may they be employees of, or hold an executive position or directorship at Hawaiian Host, Inc. or the Takitani Foundation.
6. Counselors may request suggested guidelines for selecting their Takitani Student Scholar by emailing the Foundation at info@takitanifoundation.org from their official school address.
7. Counselors must go online at www.takitanifoundation.org on or before **February 9, 2018** to submit the name of the student they have selected as the Takitani Student Scholar representing their school. *No applicants will be accepted for consideration after this deadline.*

2018 Scholarship Calendar

November 22, 2017, Wednesday	Scholarship information and application materials are made available to school administrators and students (see links to application information).
February 1, 2018, Thursday	Deadline for students to submit a hard copy of completed applications to their Senior Advisors/College Counselors.
February 2, 2018, Friday	Schools convene scholarship selection committees.
February 9, 2018, Friday	Deadline for schools to select their Takitani Student Scholar, and go online to designate and verify their student selection.
April 2018	All \$2,000 scholarship winners notified.
May 2018	Scholarship finalists and top scholarship winners announced.
June 4, 2018, Monday	Deadline for student scholars to submit college information online to the Takitani Foundation for check processing.
July 8, 2018, Friday	Scholarship checks mailed to respective schools.

Student applications

Students must submit their completed application to you by **February 1, 2018** for review by your selection committee. This application will contain the following information:

- Completed **Takitani Scholarship Application**.
- First page of the **Free Application for Federal Student Aid (FAFSA) Student Acknowledgement Report (SAR)**, with the Estimated Family Contribution (EFC).
- The first page of the **Federal Income Tax Return (Form 1040)** for 2016 or 2017 for the student's parents or guardian. Please black out all social security numbers.
- Official **SAT or ACT** score report(s).
- Official **school transcript**.

Once you have selected your school's Takitani Scholar, you must go online at www.takitanifoundation.org to enter your student's name before **Friday, February 9, 2018**. Please observe this deadline.

Please direct all inquiries to the Takitani Foundation through email at info@takitanifoundation.org, or by telephone at (808)228-0209.

We share a deep and abiding interest in the education of our students, and appreciate your participation in the Takitani Scholarship Program.

Thank you,
The Scholarship Committee
MAMORU AND AIKO TAKITANI FOUNDATION, INC.